



**CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY (DEGREE WING), SECTOR-26,
CHANDIGARH.**

TENDER DOCUMENT

(PAGES 1-15)

**LAST DATE AND TIME FOR RECEIPT
OF TENDER** : **27th Sept., 2013 UPTO 3.00 P.M.**

DATE AND TIME OF OPENING :

Pre-Qualifying-cum-Technical Bid : **27th Sept., 2013 UPTO 3.30 P.M.**

Financial Bid : **30th Sept., 2013 UPTO 11.00 P.M.**

PLACE OF OEPNING OF TENDER: **CHD. COLLEGE OF ENGG. & TECH.,
(DEGREE WING)
SECTOR – 26, CHANDIGARH.**

CHANDIGARH COLLEGE OF ENGINEERING AND TECHNOLOGY
(DEGREE WING), SECTOR-26, CHANDIGARH.

TENDER FOR HIRING INFRASTRUCTURE MATERIAL FOR TECH FEST APRATIM, 2013(For 5-10-13 to 6-10-13)

IMPORTANT NOTE AND DATES

1. All the instructions contained in the Tender Form are important and required to be complied with.
2. Please ensure that Technical Bid, Financial Bid and Bid Guarantee (EMD) are submitted in three separate envelopes and these should be put in an outer envelope, super-scribing, **“TENDER FOR HIRING OF INFRASTRUCTURE MATERIAL FOR TECH FEST APRATIM, 2013(5-10-13 and 6-10-13) FOR CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY, (DEGREE WING) CHANDIGARH”** due on **27TH September, 2013 UPTO 3.00 P.M.**
3. The Earnest Money Deposit, along with **Annexure ‘1’**, should be submitted in the shape of Demand Draft valid for three months favouring Principal, Chd. College of Engg. & Tech. (Degree Wing), Sector-26, Chandigarh payable at Chandigarh. Earnest Money in any other form is not acceptable.

LAST DATE AND TIME FOR RECEIPT OF TENDER : 27th September, 2013 UPTO 3.00 P.M.

DATE AND TIME OF OPENING :

Pre-Qualifying-cum-Technical Bid : **27th September, 2013 at 3.30 P.M.**

Financial Bid : **30th September, 2013 at 11.00 A.M.**

PLACE OF OPENING OF TENDER : **CHD. COLLEGE OF ENGG. & TECH., (DEGREE WING), CHANDIGARH.**

CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY,
(DEGREE WING), CHANDIGARH.



TENDER NOTICE

Sealed tenders on the prescribed form to be downloaded from college website i.e. www.ccet.ac.in for the hiring infrastructure material for Tech Fest Apratim, 2013, so as to reach the office of undersigned upto **3.00 PM on 27-09-2013**. The tenders (Technical Bid) will be opened on **27-09-2013 at 3.30 PM** in the presence of intending tenderer(s) or their authorized representative(s), who may wish to be present at that time.

Principal

(SPECIMEN OF AFFIDAVIT)

)

ANNEXURE-II

I/We (Name) _____

Authorized Agent / Dealer/ Distributor/ Sole Proprietor / Manufacturer (strike out word which is not applicable) of the firm / Company (Name)

_____ do hereby declare and solemnly affirm to the fact that the individual firm / company is not black-listed by the Union or State Government or any autonomous body.

DEPONENT

Address

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed.

DEPONENT

Dated:

(Note: To be furnished on non judicial stamp paper duly attested by Executive Magistrate or Notary Public).

(This letter along with Earnest Money Deposit and Annexure-1 be submitted in the envelope No. 1 and should be clearly super scribed as EARNEST MONEY DEPOSIT)

From

M/s _____

To

The Principal,
Chd. College of Engg. & Tech.(Degree Wing),
Sector-26, Chandigarh.

No. _____

Dated: _____

Subject: Tender for the hiring of infrastructure material for Tech Fest Apratim, 2013(5-10-13 and 6-10-13).

Sir,

Please find enclosed herewith Earnest Money Deposit (EMD) of
Rs. _____ /- in shape of a demand draft bearing
No. _____ dated _____ issued by
_____ (Name of the Bank) on _____ drawn in favour of
the Principal, Chandigarh College of Engineering & Technology (Degree Wing), Sector-26,
Chandigarh valid for a period of three months along with Annexure 1.

Thanking you,

Yours faithfully,

(SIGNATURE)

Seal of the firm

**Enclosed
EMD and Annexure -1**

with full address

(This letter along with Pre-Qualifying-cum-Technical bid, Check List and Affidavit (Annexure –II) be submitted in the envelope no. 2 and should be clearly super scribed as PRE-QUALIFYING-CUM-TECHNICAL BID)

From

M/s _____

To

The Principal,
Chd. College of Engg. & Tech. (Degree Wing),
Sector-26, Chandigarh.

No. _____

Dated: _____

Subject: Tender for hiring of infrastructure material for Tech Fest Apratim, 2013(5-10-13 and 6-10-13).

Sir,

With reference to your Tender Notice dated _____ for **the hiring of infrastructure material for Tech Fest Apratim, 2013(5-10-13 and 6-10-13) for Chd. College of Engineering & Technology, Sector-26, Chandigarh**, I/we enclose herewith, my / our Pre-Qualifying-cum-Technical Bid duly filled, stamped and authenticated on each page along with Check List and Affidavit (Annexure-II).

I/We further do undertake to abide by the terms and conditions of the tender set forth by you.

Thanking you,

Yours faithfully,

(SIGNATURE)

Seal of the firm

With full address

**Enclosed:
Pre-Qualifying-cum-Technical Bid
Affidavit
Tender Documents**

Any other documents

(This letter alongwith Financial Bid be submitted in the envelope no. 3 and should be clearly super scribed as FINANCIAL BID)

From

M/s _____

To

The Principal,
Chd. College of Engg. & Tech. (Degree Wing),
Sector-26, Chandigarh.

No. _____

Dated: _____

Subject: Tender for the hiring of infrastructure material for Tech Fest Apratim, 2013(5-10-13 and 6-10-13).

Sir,

With reference to your Tender Notice dated _____ for **hiring of infrastructure material for Tech Fest Apratim, 2013(5-10-13 and 6-10-13)** for Chd. College of Engineering & Technology, Sector-26, Chandigarh, I/we enclose herewith, my / our Financial Bid duly filled, stamped and authenticated on each page.

I/We further do undertake to abide by the terms and conditions of the tender set forth by you.

Thanking you,

Yours faithfully,

(SIGNATURE)

Seal of the firm

With full address

**Enclosed:
Financial Bid**

**CHECK LIST DULY FILLED IN TO BE ATTACHED WITH PRE-QUALIFYING-CUM-TECHNICAL BID FOR
HIRING INFRASTRUCTURE MATERIAL**

- | | | |
|----|--|----------|
| 1. | Whether EMD in the shape of Demand Draft valid for three months, for the asked-for amount attached? | Yes/No |
| 2. | Whether tender document duly signed by authorized signatory attached? | Yes/No |
| 3. | Whether affidavit duly attested by Notary / Executive Magistrate regarding non-black listing of firm Attached? | Yes/No |
| 4. | Whether the bidder has PAN / VAT/ Service Tax, If yes, copy of the same has been attached by the bidder? | Yes / No |

Signature of authorized signatory
with seal of the firm

TERMS AND CONDITIONS

APRATIM, 2013(5-10-13 and 6-10-13) STANDS FOR CCET TECHNICAL FEST 2013

**CCET STANDS FOR CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY,
(DEGREE WING), CHANDIGARH**

1. The sealed tender may be sent / given to Principal Office and be addressed to Principal Chandigarh College of Engineering & Technology, Sector-26, Chandigarh by 3.00 p.m. on 27-09-2013.
2. Tender must be accompanied with EMD (Earnest Money Deposit) of Rs. 7600/- for APRATIM, 2013, in shape of Demand Draft in favour of Principal, Chd. College of Engg. & Tech. (Degree Wing), Chandigarh, valid for three months payable at Chandigarh on any Scheduled Bank.
3. Tender(s) received without Earnest Money shall be rejected straightway.
4. Please ensure that Technical Bid and Financial Bid are submitted in two separate envelopes and these should be put in an outer envelope, super-scribing, **“TENDER FOR HIRING OF INFRASTRUCTURE MATERIAL FOR TECH FEST APRATIM, 2013 FOR two days i.e. 5-10-13 and 6-10-13 in CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY, (DEGREE WING) CHANDIGARH ”** due on 27TH September, 2013 **UPTO 3.00 P.M.**
5. The EMD of the successful bidder will be released after the completion of APRATIM, 2013. EMD of unsuccessful bidder will also be returned.
6. In case, any bidder after successful bid stepped back in any circumstances then their EMD will be forfeited.
7. In case of violation of any term and condition as mentioned. Earnest Money Deposit of the bidder shall be forfeited in full or part at the entire discretion of the Principal, Chd. College of Engg. & Tech. (Degree Wing), Chandigarh.
8. This tender is not transferable.
9. The received bid (technical bid) will be opened on 27th September, 2013 at 3.30 p.m. Financial bid in respect of those who will be technically qualified by the committee of CCET would be opened on 30th Sept., 2013 at 11.00 a.m. All tenderes may be present on 27-09-2013 at 3.30 a.m. and 30-09-2013 at 11.00 a.m. No separate intimation would be given.
10. No conditional / optional bid shall be accepted and bidders shall not be permitted to alter or modify their bids after expiry of last date for receipt of bids.
11. Rates should be quoted for CCET, Sector-26, Chandigarh and should include all freight charges, postage, packing, cartage duties, taxes (including sales tax) etc. Sales TAX / Service Tax / VAT should be indicated separately.
12. Payment will be released upon satisfactory Receipt / inspection / installation of goods / material and on production of bill (in duplicate) in the name of Principal, Chd. College of Engg. & Tech. (Degree Wing), Chandigarh.
13. The final payment will be released only after handing over the recording of all main stage events to Coordinator APRATIM, 2013.
14. Tender will be allotted to the lowest bidder considering the overall quoted rates.
15. At any time prior to the last date for receipt of bids, the client may for any reason modify tender document by an amendment. The amendment will be updated on the college website www.ccet.ac.in.
16. The bidder should have PAN / VAT / Service Tax etc., if applicable, as per rules.
17. TDS shall be deducted as per rules applicable.

(Signature of the Bidder with complete address along with Mobile No.)

18. The firm who has been blacklisted by Central / State Government / UT / Board / Corporation and Chandigarh College of Engineering & Technology are not eligible to quote.
19. In the cases of failure or default in the performance or responsibilities or breach of terms and conditions of DNIT or MOU or any agreement of contract between the company / firm / agency / person or any legal entity and CCET, as the case may be, the said case company / firm / agency / person or any legal entity shall be blacklisted in the light of notification issued by Chandigarh Administration vide their letter No. 1927-F&PO(3)-2009/1170 dated 27-02-2009 or any other instructions issued from time-to-time.
20. The Principal - CCET reserves the right of rejecting any or all the bids without assigning any reason.
21. The responsibility of the material supplied by the contractor and the safety of persons deputed by him for the installation of materials etc. shall be solely of the contractor. Chandigarh College of Engineering & Technology, Sector-26, Chandigarh shall not in any way be liable / responsible for any loss / damage to the material / life on any account if any occurred during the whole installation process on fest days.
22. In case of any default, CCET will have the right to arrange the material at the risk and cost of contractor from any other source and the cost shall be deducted from the final payment.
23. Penalty to be levied in case of inability to fulfill any infrastructural requirement shall be equal to 2% of the "Total Cost" of infrastructure + cost incurred by college for meeting the unfulfilled demands.
24. The main stage along with sound and lighting arrangements should be ready by 9.00 a.m. during all fest days.
25. All the stalls having facility of lighting and electricity should be ready by 8.00 a.m. of first day of the fest.
26. Coordinator APRATIM, 2013 reserves right to vary level of work at the time of placement of supply order / signing of contract.
27. Printed terms and conditions of bidder shall not be considered as forming part of their bids.
28. In case, the date of receipt / opening of tender is declared or happens to be a public holiday, the tenders will be received / opened on the next working day at the stipulated time.
29. Bidder who will quote all the items as defined in the tender will be eligible for this tender, any bid which have partial quote for the specific job only or supply of only few items will be rejected.
30. Bids received after the due date will not be accepted. CCET shall not be responsible for any postal delay about non receipt / non delivery of documents.
31. Bidder is bound to comply with all the legal formalities, obligations and statutory requirements as per law of the land.
32. All disputes will be subjected to Chandigarh Jurisdiction.

(Signature of the Bidder with complete address along with Mobile No.)

PART-1

Schedule of Technical Specification and Requirement

Sr. No.	Name of items required	Specifications	Quantity
GENERATOR SET AND WALKIE TALKIE			
1.	Silent genset	125KV	02
2.	DJ on second day	NIL	01
3.	Walkie Talkie	NIL	15
STAGE AND BARRICADING			
1.	Main stage with carpeting and masking	(size 40ft*36ft)	1
2.	backdrop frame for main stage	(size 40ft*12ft)	1
3.	Backdrop printing for main stage	(size 40ft*12ft)	1
4.	Ramp for main stage	(size 8ft*24ft)	1
5.	Wings for main stage	(size 5ft*12ft)	2
6.	Furnished green rooms of	(size)3mtr*3mtr	3
7.	Fun stage with carpeting	(size 20ft*16ft)	1
8.	Backdrop printing for fun stage	(size 20ft*10ft)	1
9.	Backdrop frame for fun stage	(size 20ft*10ft)	1
10.	Tin barricading	NIL	1300 square ft.
11.	Iron barricading	NIL	1300 square ft.
HRIING OF SOUND SYSTEM			
1.	Top line array	EAW/OUTLINE	12
2.	Base	EAW/OUTLINE	6
3.	Amplifier	Digital	1
4.	Corded microphones	(Sennheiser/ Shure)	20
5.	Cordless Microphones	(Sennheiser/ Shure)	4
6.	Stage monitor	NIL	6
7.	Digital mixer	Yamaha 32 channel	1
8.	Snake Drum	NIL	1
9.	Sound Processing Rack	Digital	1
10.	PA system	(2 Tops, mixer, amplifier)	2
11.	Catchers Microphones	NIL	4
12.	CD Player	NIL	1
13.	Guitar Amplifier	(1 Base, 1 Electric, 1 Rhythm)	3
14.	Side Frills	NIL	2
15.	Front Frills	NIL	2
16.	Drum Microphone kit	NIL	1
17.	DI Box	NIL	8

18.	Extension Boards	3 points min.	20
19.	Dolby lake	4D12P system drive	1
20.	EFX's:	TC D-Two or TC electronics 2000M	1
21.	Compressor limiters	(insetable DBX or drawmer)	1
HIRING TENTAGE AND STALLS			
1.	Chairs	With Cover	500
2.	Sofas	Two Seater	30
3.	Tables	Standard	40
4.	Halogens	120Watt.	50
5.	Furnished stalls with chairs, tables and electricity	15'x 15'	15
LIGHTINING & PROJECTION			
1.	Par cans	NIL	40
2.	LED pars	NIL	30
3.	Follow Spot light	NIL	1
4.	Scanner	NIL	4
5.	Moving head	NIL	6
6.	Strobe	NIL	2
7.	Laser	NIL	2
8.	Smoke machine	NIL	2
9.	Confetti blast	NIL	4
10.	Truss four sided	(44'x 40')	1
11.	T-Stand	NIL	4
12.	AV Screen with masking	NIL	2
13.	Projector	5000 luminous	2
14.	Laptop	NIL	1

PART-2

Price Schedule for hiring infrastructure for two days i.e. 5-10-13 and 6-10-13

Sr. No.	Description of Infrastructure Item with Technical Detail/Specifications	Quantity	Specification	Rate / Price (To be quoted by Bidder) for hiring infrastructure for two days (5-10-13 and 6-10-13).					
				Basic Price (Per Unit)	Excise Duty % age & Amt.	Sales Tax % age & Amt.	VAT % age & Amt.	Any Other Tax / Duties % age & Amt.	Gross Price (Per Unit)
GENERATOR SET AND WALKIE TALKIE									
1.	Silent genset	02	125KV						
2.	DJ on second day	01	NIL						
3.	Walkie Talkie	15	NIL						
STAGE AND BARRICADING									
1	Main stage with carpeting and masking	1	(size 40ft*36ft)						
2	backdrop frame for main stage	1	(size 40ft*12ft)						
3	Backdrop printing for main stage	1	(size 40ft*12ft)						
4	Ramp for main stage	1	(size 8ft*24ft)						
5	Wings for main stage	2	(size 5ft*12ft)						
6	Furnished green rooms of	3	(size)3mtr*3mtr						
7	Fun stage with carpeting	1	(size 20ft*16ft)						
8	Backdrop printing for fun stage	1	(size 20ft*10ft)						
9	Backdrop frame for fun stage	1	(size 20ft*10ft)						
10	Tin barricading	1300 square ft.	NIL						
11	Iron barricading	1300 square ft.	NIL						
HRIING OF SOUND SYSTEM									
1	Top line array	12	EAW/OUTLINE						
2	Base	6	EAW/OUTLINE						
3	Amplifier	1	Digital						
4	Corded	20	(Sennheiser/						

	microphones		Shure)						
5	Cordless Microphones	4	(Sennheiser/ Shure)						
6	Stage monitor	6	NIL						
7	Digital mixer	1	Yamaha 32 channel						
8	Snake Drum	1	NIL						
9	Sound Processing Rack	1	Digital						
10	PA system	2	(2 Tops, mixer, amplifier)						
11	Catchers Microphones	4	NIL						
12	CD Player	1	NIL						
13	Guitar Amplifier	3	(1 Base, 1 Electric, 1 Rhythm)						
14	Side Frills	2	NIL						
15	Front Frills	2	NIL						
16	Drum Microphone kit	1	NIL						
17	DI Box	8	NIL						
18	Extension Boards	20	3 points min.						
19	Dolby lake	1	4D12P system drive						
20	EFX's:	1	TC D-Two or TC electronics 2000M						
21	Compressor limiters	1	(insetable DBX or drawmer)						

HIRING TENTAGE AND STALLS

1	Chairs	500	With Cover						
2	Sofas	30	Two Seater						
3	Tables	40	Standard						
4	Halogens	50	120Watt.						
5	Furnished stalls with chairs, tables and electricity	15	15'x 15'						

LIGHTINING & PROJECTION

1	Par cans	40	NIL						
2	LED pars	30	NIL						
3	Follow Spot light	1	NIL						
4	Scanner	4	NIL						
5	Moving head	6	NIL						

6	Strobe	2	NIL						
7	Laser	2	NIL						
8	Smoke machine	2	NIL						
9	Confetti blast	4	NIL						
10	Truss four sided	1	(44'x 40')						
11	T-Stand	4	NIL						
12	AV Screen with masking	2	NIL						
13	Projector	2	5000 luminous						
14	Laptop	1	NIL						

Annexure-I

COMPANY / FIRMS CREDENTIAL

1. Name of the firm (with complete address) _____

2. Income Tax PAN No. Copy _____
may be attached
Tel. No. _____ Fax No. _____

3. Details of Earnest Money _____

4. Demand Draft No., date & amount _____

5. Whether the firm has ever been black listed by Central / State Govt. for non performance of their duties. (Attach an affidavit duly executed & attested by the Executive Magistrate on the prescribed form). _____

It is certified that I have gone through all the terms & conditions of Tender Document and do undertake to abide by all of them.

Authorized Signatory with seal of the Firm

Date: _____

Time: _____