



**CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY (DEGREE WING)**  
**SECTOR-26, CHANDIGARH.**

**TENDER DOCUMENT FOR SUPPLY OF BOOKS**

Date of Issue of Tender	:	03-02-2014
Last Date for Submission of Tender	:	25.02.2014 by 3:00 P.M.
Date of Opening of Tender	:	26.02.2014 by 3:00 P.M.
PLACE OF OEPNING OF TENDER	:	<b>CHD. COLLEGE OF ENGG. &amp; TECH., (DEGREE WING) SECTOR – 26, CHANDIGARH.</b>

Signature of Issuing Officer

**(The Tender envelope should be marked with Tender for purchaser of Library Books).**

## TENDER NOTICE FOR SUPPLY OF BOOKS

The Principal, Chandigarh College of Engg. & Technology, Degree Wing, Chandigarh , invites tenders from reputed book sellers / agencies up to 1500 hrs on 25.02.2014 for Books Supply.

<b>Estimated annual cost Of Books</b>	<b>Earnest Money</b>
<b>Approx.Rs.2.50 lacs</b>	<b>5,000/- (Rupees : Five Thousand only)</b>

The tender forms as well as tender documents are available on the College Website i.e. [www.ccet.ac.in](http://www.ccet.ac.in) from the date of publication of the advertisement . The intending bidder should submit the documents as mentioned in the eligibility criteria along with the tender form.

The tender documents can also be downloaded from the [www.ccet.ac.in](http://www.ccet.ac.in) duly filled applications in prescribed format downloaded from the website should be accompanied with DD worth 5000/- (Rupees Five Thousand only) valid for three months drawn in favour of Principal, Chandigarh College of Engg. & Technology, Degree Wing, Chandigarh as Earnest Money Deposit.

The tender documents are in **two-bid system (Technical & Financial)**. The technical bid will be opened on the next day i.e. 26.2.2014 at 3.00 PM in the presence of vendors or their authorized representatives. Financial bids shall be opened only in respect of eligible tenderers on a later date to be notified subsequently.

Incomplete tenders, tenders not filled properly or not accompanied with EMD worth Rs.5000/- received in the shape of Demand Draft/FDR to be drawn in favour of the Principal, Chandigarh College of Engg. & Technology, Degree Wing, Chandigarh . Tenders received after the due date will not be entertained.

**Eligibility criteria of intending bidders:** (Proof / Supporting documents to be enclosed for the points mentioned below)

1. The Firm should be having PAN (Permanent Account Number) allotted by the Income Tax Department; documentary proof of the same has to be enclosed as Annexure I.
2. The Firm / Agency should be regular member of the "Good Office Committee", Government of India of the Federation of Publishers & Booksellers Association of India or any other national association of booksellers and proof to this effect has to be enclosed as Annexure II along with tender for supply of books.

3. Enclose a list of agencies (Government / Statutory bodies / Professional, Educational Institutions / Universities etc) to whom books have been supplied along with annual sales turnover for the last five years.
  
4. Any Journal suppliers found blacklisted by any Government of India / State Institutions / Universities / Autonomous Institutions during last five years would not be eligible/technically qualified.. An undertaking in respect of this has to be enclosed that the book supplier are not blacklisted by any government institutions in the last 5 (five) years as Annexure III along with tender for supply of books.

**NOTE:**

“Technical Bid” and “Financial Bid” in the prescribed Proforma along with Terms and Conditions duly signed and dated with office seal should be quoted separately and placed in separate sealed envelopes super scribed accordingly in bold letters, both these envelopes be enclosed in a larger envelope.

**Principal, CCET(DEGREE WING),  
Sector -26,CHANDIGARH (Govt. Institution).**

## TERMS AND CONIDTITONS FOR SUPPLY OF BOOKS

1. **Bill :** The bills should be issued in the name Principal, CCET(Degree Wing), Sector 26, Chandigarh. The bill should also contain the Order Number and date. The body of the bill should have the following certificates.
  - a. **The books supplied are latest edition and are not remainder titles.**
  - b. **Correct price as per Publisher Catalogue has been charged.**
  - c. **Conversion rates have been charged as per GOC rates.**
  
2. **Delivery:** The supplier has to execute all the suppliers within the stipulated time (25 days from the date of issue of supply order).
  
3. **Right Reserved by the Institute :**

The Principal, CCET(Degree Wing), Sector 26, Chandigarh reserves the right to accept or reject any tender or part thereof without assigning any reasons and shall not be bound to place order for all books. The finalization of the list or books shall also be subject to the availability of Budget.
  
4. **Earnest Money**

The applications must be accompanied with Earnest money in the shape of **DD / FDR of Rs. 5,000/- (Rupees Five Thousand only)** valid for three months drawn on any Nationalized Bank pledged in favour of the Principal, CCET(Degree Wing), Sector 26, Chandigarh.

Applications without Earnest Money shall be rejected by the Institute.
  
5. If more time is required for supply of ordered Books, the supplier has to inform to the undersigned / office timely.
  
6. Books should be delivered at, CCET(Degree Wing), Sector 26, Chandigarh premises. Transportation, postal and any other charges, if any, will be borne by the vendor.
  
7. Books must be in good condition. Mutilated, soiled books if supplied have to be replaced without charging any extra cost.
  
8. The supplier shall have to furnish the **price proof** of the books along with a **latest G.O.C. copy**. In case of any price manipulation detected at any stage, the supplier shall be responsible for the same and the excess amount charged shall be refunded to the Institute in one installment.

9. **Consignee:** The Librarian, Chandigarh College of Engg. & Technology,(Degree Wing), Sector 26, Chandigarh.
10. **Packing:** The packing list giving full particulars of the books must be kept in packing list. The particulars of the order number and date should also be there.
11. **Payment:** Payment will be made in Indian rupees only through account payee RTR within reasonable time i.e. 30 days from the receipt of the consignment, if the books are in good condition and there are no discrepancies of any nature.
12. **Penalties:** In the event of the supplier failing, declining, neglecting or delaying the supply or in the event of any damage occurring or being caused by supplier, the Institute shall without prejudice to any other remedy available to it under the law for the time being in force :
  - a. Terminate the supply order after 15 days notice, and or.
  - b. Recover the amount of loss caused by the damage, failure or default (including the Consequential damage).
  - c. Impose a penalty up to 10% of the total value of the order and confiscate earnest money.
  - d. The delay in the supply and imposition of penalty shall be subject to “Force Majoure” and “Arbitration” Clauses of Supply Order.
13. **Arbitration:** if at any time, any question of difference, or dispute whatsoever arises between two parties hereto or in relation to a part thereof, either of the party may give to other notice in writing of the existence of such a question or dispute or difference and same shall be referred for award to arbitrator i.e. Principal, Chandigarh College of Engg. & Tech.(Degree Wing), Sector 26, Chandigarh.
14. **Penalty Clause:** Supply forms the crucial part of the order and therefore, if the supply is not completed in the stipulated time as prescribed in this document or supplier fails to deliver the Books within the delivery schedule as agreed upon; a sum equivalent to 1%) of the exact Value for each week of delay or part thereof until actual delivery, will be deducted from the Contract Value,
15. The Principal, CCET(Degree Wing), Sector 26, Chandigarh reserves the right to accept or reject and tender fully or partly at any time prior to the supply order is issued.

### **Other Terms & Conditions**

- 1. The EMD deposited of successful applicant will be treated as Security Deposit and remain with the Institute. This EMD so deposited will be refunded after successful completion of the supply order as per Institute norms. The EMD amount will not bear any interest.**
2. All books supplied should be as per bibliographic specification supplied, if the books are not found satisfactory, the same will be sent back and the expenditure will be borne by the supplier.
3. The Institute has right to accept or refuse the supply in parts or full or cancel the order without assigning any reason.
4. Please note that Indian edition of books available in the market should be supplied .
5. Net payable price will be the publisher's price less discount offered.
6. The Supplier undertakes to refund the amount if charged in excess than the prices of books.
7. Transit Insurance will be borne by supplier till the supply reaches destination.
8. Any legal disputes that may arise out of the contract shall be subject to the jurisdiction of court in Chandigarh.

#### **IMPORTANT NOTICE**

TENDERERS RESPONDING TO THIS ENQUIRY SHALL BE DEEMED TO BE AGREEABLE TO THE TERMS AND CONDITIONS HEREIN CONTAINED. THESE TERMS AND CONDITIONS SHALL BE BINDING ON THE SUCCESSFUL TENDERER. CONDITIONAL TENDERS ARE LIABLE TO BE REJECTED PRINCIPAL, CCET(DEGREE WING), SECTOR 26, CHANDIGARH WILL PROCESS THE TENDER AS PER STANDARD PROCEDURES. THE PRINCIPAL, CCET(DEGREE WING), SECTOR 26, CHANDIGARH RESERVES THE RIGHT TO REJECT ANY OR ALL OR PART OF TENDER WITHOUT ASSIGNING ANY REASON AND SHALL ALSO NOT BE BOUND TO ACCEPT THE LOWEST TENDER PRINCIPAL, CCET(DEGREE WING), SECTOR 26, CHANDIGARH WOULD NOT BE UNDER ANY OBLIGATION TO GIVE ANY CLARIFICATIONS TO THE AGNECIES WHOSE BIDS ARE REJECTED.

I agree to all terms and conditions mentioned in the tender document of the Institute.

**Signature of the Tenderer**

**PROFORMA FOR TECHNICAL BID**

1.	Name of the agent/ Vendor	
2.	Complete Postal Address with Tel. No, Fax No./ E-mail	
3.	State about the Financial Status and Turn Over (You may attach balance sheet for the last 5 (five) year	
4.	PAN (Permanent Account Number allotted by the Income Tax Department)	
5.	VAT / Sales Tax No. if allotted	
6.	Enclose details of your valid current registration with the Good Offices Committee of the Federation of Publishers & Book Sellers Association of India or with any other national body.	
7.	Experience/Clientage: (The prospective bidder has to enclose latest Photocopies of the 05 (five) work orders of the reputed educational institutions for the supply of books of which at least 2 should be for reputed Government Libraries / Central or State University / Institutions)	
8.	Enclose an undertaking stating that the firm is not black-listed from any Government of India / State /Universities / Autonomous institutions within a period of last five (5) years.	

**Date:**

**Signature of the Tenderer**

## PROFORMA FOR FINANCIAL BID

Books are to be supplied in the Chandigarh College of Engg. & Technology(Degree Wing), Sector 26, Chandigarh.

Percentage of Discount offered (To be mentioned in both Figures and Words)

### ECE DEPARTMENT :

Sr. No.	Name of the book	Name of the Author	Name of Publisher	Number of books to be purchased
1.	Digital Communication	E.A. Lee and D.G. Messerschmit	Kluwer Academic Publishers.	5
2	Digital Communication Receivers	H. Meyr, M. Moeneclaey and S.A. Fechtel	Wiley	5
3	Digital signal processing	J.S KATRA	TEXT MAX	5
4	“Signals and Systems	Oppenheim, A. V., Willsky , A. S., Nawab	PHI Learning, 2009	3
5	Signals and Systems	Haykin, S., Van Veen	Wiley; 2003	3
6	Digital Integrated Electronics	Taub Schilling	Latest edition	5
7	Switching and Finite Automata	Kohavi	TMH	5
8	Switching Theory & Logic Design	RAO	Pearson Ed.	5
9	Digital circuits and Logic Design	Lee,	PHI	5
10	Electronics Circuit Analysis and Design	by Donald A. Neamen	Tata McGraw Hill	5
11	Advanced Microprocessors & Interfacing” ,	Badri Ram	Tata MC Graw Hill, Edition 1	5
12	Circuit Analysis	Allan D. Krauss	West Publishing Company	5
13	Modern Wireless Communications	Michael Moher & Simon Hayki	PHI	5
14	Optical Fiber Communication	Gerd Keiser	Mc Graw Hill International Publications	10
15	Optical Communication Systems	John Gowar,	PHI Publications	5
16	Fiber Optics	RANDALL S	KLUWER	3
17	Switching and design methodology	JANKA FORMED BY DANEIL GAJSKI	ACADEMIC PUBLISHER.	5
18	A guide to cyber law & Act 2000 with rules and notification.	Nadan kamath edition	Universal law publisher	5
19	Cyber cops cyber criminal & interent	Keith merll& deepti chopra	I K International edition latest.	5
20	Handbook of cyber law	Vakul Sharma	Edition latest	5
21	Cyber Law	Dr.Jyoti ram	Jain Books	10



## MECHANICAL DEPARTMENT

(Requirement of Books for session July 2013)

Appendix A (fresh and new titles)

S. No.	Title of Books	Author	Publisher	Quantity
1	Automobile Engg.	Dr. Kirpal Singh		10
2	Automatic Control System	B.C. Nakra		10
3	Robotics	Robert J. Sehling		5
4	The Finite Element method of Engineers	Kenneth H. Huebner	John Wiley & Sons	1
5	Introduction to Robotics	J.J. Craig		5
6	Material Science & Engg.	K.M. Gupta	Umesh	3
7	Heat Transfer	Yunus Cengel	Tata Megraw Hill	2
8	Total Quantity Management	D.D. Sharma		10
9	Applied Thermodynamics (Vol.-II)	R. Yadav		7
10	Theory of Machine	Dr. R.K. Bansal Dr. J.S. Brar		10
11	Manufacturing Technology	R.K. Rajput		10
12	Machine Design	P.C. Sharma Aggarwal		10
13	Manufacturing Process	P.C. Sharma		10
14	Refrigeration & Air Conditioning	C.P. Arora	Tata Megraw Hill	5
15	Refrigeration & Air Conditioning	Manhor Prasad	New Age International	5
16	Refrigeration & Air Conditioning	Stokes	Tata Megraw Hill	4
17	Material Science & Engg.	I.P. Singh	Jain Brothers	4
18	Machine Design Data Book	V.K. Jadon	I.K. International	4
19	Analysis and Design of Machine Element	V.K. Jadon	I.K. International	5
20	Fundamental of Heat and Transfer	S.C. Sachdeva	New Age International	5
21	Mechanical Engineering(Conventional & Objective Type).	R.S. Khurmi, J.K. Gupta.	S. Chand	3
22.	Mechanical Engineering(Conventional & Objective Type).	R.K. Bansal.	Luxmi Publication	3
23.	Data Book for Designing Machine Elements	Arun Kumar	KATSON BOOKS	70

**MECHANICAL DEPARTMENT**  
(Requirement of Books for session July 2013)

Appendix B

**CSE Department**

S. No.	Title of Books	Author	Publisher	Quantity
1	Theory of machine	S.S. Rattan	Tata Megraw Hill	5
2	Text of Mechanical Vibrations	Dukkipati & Srinivas (PHT)		5
3	Mechanical Vibrations & Noise Engg.	A.G. Ambedkar	PHI Learning	5
4	Mechanical Vibrations	Michel Gradin Jom Wiley		4
5	Mechanical Vibrations	Barnard Merrill	Ronald Press	3
6.	Questions and Answers in Mechanical Engineering (Objective Type).	R.K.Rajput.	S. Chand	2

**Appendix A (Fresh and new titles)**

Sr. No.	Name of the book	Name of the Author	Name of Publisher	Number of books to be purchased
1	Discrete Structures	Lipshutz	Tata MCgraw Hill(Adapted by Varsha Patil)	10
2	Fundamentals of Software Engineering	Rajib Mall	PHI Learning	10
3	Compiler Design in C	Holub	PHI	10
4	Compiler Construction	Dhamdhere	Macmillan India	5
5	Principles of Compiler Design	Aho, Ullman	Narosa Publication	5
6	Business Analytics	RN Parsad	Wiley Publication	10
7	Object Oriented Programming in C++	Balaguruswamy	Tata McGraw	25
8	Communication Networks	Frauzan	Tata McGraw	25

**Appendix B**

Sr. No.	Name of the book	Name of the Author	Name of Publisher	Number of books to be purchased
1	Inroduction to Computer Graphics	N.Krishna Murthy	Tata Mc-graw Hill	10
2	Simplifies Approach to Oracle	Prateek Bhatia Ranjeet Singh	Kalyani	10
3	The Design & Analysis of Computer Algorithms	Aho V Hopcroft J.E, Ullman Pearson Education	Pearson Publisher	10
4	A Guide to Cyber Law and I.T act 2000 with rules & notification	Nandan Kamath		10
5	Information Technology Law	Drane Row Land	Routledge Cavendish	5

6	Cyber cops, Cyber Criminals & Internet	Keith Merrill & Deepti Chopra	S. K. International	10
7	Handbook of Cyber Laws	Vakul Sharma	Mc-Millon	10
8	Data Structure	Schaum series	Tata Mc-graw Hill	10
9	Data Structure	Thareja (Oxford)	Oxford	10
10	Internet & www how to Program	Deitel,Dectal	Pearson Publisher	10
11	Discrete event system simulation	Jerry banks, John S Carson	Pearson Publisher	10
12	Balaguruswamy oop with C++	Balaguruswamy Tuswamy	Tata Mc-graw Hill	15

### Applied Science

Sr. No.	Name of the book	Name of the Author	Name of Publisher	Number of books to be purchased
1.	Solid State Physics Structure & Properties of materials	M A Wahab	Narosa Publishing House	20
2.	Environment Education	J.P. Sharma	University Science Press	20
3.	Environment Science	Dr. Suresh K Dhmeja	Kataria & Sons	20
4.	Engg. Mathematics	B.V. Ramana	Tata Mc Graw Hill	20

### CIVIL

#### Appendix 'A' (Fresh & New Titles)

S.No.	Name of the book	Name of the Author	Name of Publisher	Number of books to be purchased
1	Design and construction of highway bridges	K S Rakshit	New Central Book Agency Calcutta	5
2	Strength of material	S Ramamrutham	Dhanpat Rai Publishing Company	10
3	Survey Vol. 1	B C Punmia	Laxmi Publication	2
4	Survey Vol. 1	C L Kochar	S K Kataria	2
5	Concrete Technology	M L Gambhir	Tata McGraw hills	10

**Appendix B**

<b>S.No.</b>	<b>Name of the book</b>	<b>Name of the Author</b>	<b>Name of Publisher</b>	<b>Number of books to be purchased</b>
1	Structure Analysis-A Matrix Approach	Pandit and Gupta	Tata McGraw hills	10
2	Environmental Engg.	Rowe Peavy and Tchobano glous	Tata McGraw hills	2
3	Environment Engg.	Metcalf Eddy	Tata McGraw hills	2
4	Geotechnical Engg.	C.Venktamaiah	New Age International	10
5	Foundation Engg	S.P Bhrahma	Tata McGraw hills	10
6	Basic Applied Soil mechanics	`Gopal Ranjan , A.S.R.Rao	New age international	10
7	Soil Mechanics	B.C Punmia	Laxmi Publication	5
8	Irrigation and Water power Engg	B.C Punmia & B B lal	Laxmi Publication	10
9	Essential of Bridge Engg.	D.J Victor	Oxford Univ. Publication	10
10	Principle and Practices of Irrigation Engg	S.K Sharma	S. chand	10

**Date:****Signature of the Tenderer**