

**CHECK LIST DULY FILLED IN TO BE ATTACHED WITH THE TENDER:
FOR TECHNICAL BID**

- | | | |
|----|---|--------|
| 1. | Whether EMD in the shape of Demand Draft valid for six months, for the asked-for amount attached? | Yes/No |
| 2. | Whether Technical specifications of the material/equipment attached? | Yes/No |
| 3. | Whether tender document duly signed by authorized signatory attached? | Yes/No |
| 4. | Whether affidavit duly attested by Notary / Executive Magistrate regarding non-black listing of firm Attached? | Yes/No |
| 5. | Whether a list of institutions / organizations where your firm has supplied this item / equipment / instrument recently, is attached. | Yes/No |
| 6. | In case you are manufacturer, have you enclosed the certificate? | Yes/No |
| 7. | Whether you are an authorized agent / dealer / distributor of the firm / company / manufacturer and whether authority letter as issued by them in your favour attached? | Yes/No |
| 8. | Whether Technical broucher of the equipments attached? | Yes/No |
| 9. | Whether the item / machinery / equipment to be supplied is covered under guarantee / warrantee valid for 12 months from the date of installation as asked for in the tender document? | Yes/No |

Signature of authorized signatory
with seal of the firm

**CHANDIGARH COLLEGE OF ENGINEERING AND TECHNOLOGY (CCET)
(DEGREE WING), SECTOR-26, CHANDIGARH.**

**SHORT TERM TENDER FOR PURCHASE OF EQUIPMENT / MATERIAL
FOR CIVIL ENGINEERING DEPARTMENT**

IMPORTANT NOTE AND DATES

1. All the instructions contained in the Tender Form are important and required to be complied with.
2. Please ensure that Technical Bid, Financial Bid and Bid Guarantee (EMD) are submitted in three separate envelopes and these should be put in an outer envelope, super-scribing, name of the items, due date and time.
3. The Earnest Money Deposit should be submitted in the shape of Demand Draft, Bank Guarantee, FDR valid for six months in favour of Principal, Chd. College of Engg. & Tech., Chandigarh payable at Chandigarh. Earnest Money in any other shape is not acceptable.

LAST DATE AND TIME FOR RECEIPT : **26-12-2012 UPTO 3.00 P.M.**
OF TENDER

DATE AND TIME OF OPENING :
Technical Bid : **26-12-2012 at 3.15 P.M.**
Financial Bid of Technically : **28-12-2012 at 11.00 A.M.**
qualified firms

PLACE OF OEPNING OF TENDER : **COMMITTEE ROOM**
CHD. COLLEGE OF ENGG. & TECH., (DEGREE
WING), SECTOR – 26, CHANDIGARH.

ANNEXURE-I**CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY,
SECTOR-26, CHANDIGARH.****SHORT TERM TENDER NOTICE**

Sealed tenders on the prescribed form to be downloaded from college website i.e. www.ccet.ac.in or Govt. Tenders Web-Site <https://tenders.gov.in/pubnowtend/workhere.asp> for the Purchase of equipments / material for Civil Engineering Department are invited, so as to reach the office of undersigned upto **3.00 PM on 26-12-2012**. The tenders will be opened on **26-12-2012 at 3.15 PM** in the presence of intending tenderer(s) or their authorized representative(s), who may wish to be present at that time.

Principal

INSTRUCTIONS / GUIDELINES TO THE TENDERER / BIDDER

The tenderer is required to go through the instructions before submission of tender document.

1. A copy of Tender Notice is enclosed as **Annexure-I**.
2. Tenders duly sealed in envelope and clearly superscribed as **“TENDER FOR PURCHASE OF EQUIPMENTS / MATERIAL FOR CIVIL ENGINEERING DEPARTMENT, CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY, CHANDIGARH (DEGREE WING) CHANDIGARH ”** due on **26-12-2012 at 3.00 P.M.** should be submitted in three separate sealed envelopes duly superscribed as under: -

<ol style="list-style-type: none"> i) Bid Guarantee containing earnest money deposit instrument (IN ENVELOPE NO. 1) ii) Technical Bid alongwith Tender documents and Affidavit (IN ENVELOPE NO. 2) iii) Financial Bid (IN ENVELOPE NO. 3). 	}	<p>All these three separate envelopes must be submitted in One big outer cover superscribed “Tender for Civil Deptt.’ due on 26/12/12 at 3.00 P.M.</p>
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3. Attach an affidavit duly attested by an Executive Magistrate or a Notary Public as per proforma given at **Annexure II**, check list and technical brochure of the equipments with **TECHNICAL BID**.
4. Attach a signed copy of tender documents with the **TECHNICAL BID**.
5. Unsealed tender(s) will be rejected.
6. Offer should be preferably typed or written in neat/legible hand.
7. The tenderer(s) will be responsible to ensure that the tender is received on or before the due date and time in the office of the Principal, Chandigarh College of Engineering & Technology,(Degree Wing), Sector-26, Chandigarh.
8. Each page of tender document should be signed by the tenderer(s) with stamp of the firm duly affixed on each page.
9. The tenderer should fill the rates and amount in the price schedule as per **Annexure –III** itself and submit the bid to avoid any kind of mistake.
10. The categories of items and quantity indicated in **TECHNICAL DETAILS OF EQUIPMENTS AND SCHEDULE OF REQUIREMENT** are tentative. Principal, CCET reserves the right to increase or decrease the quantity or delete some or all of the items depending on the needs of the institute.
11. The tenderer should indicate specifically the sales tax, duties and levies chargeable against each item.
12. The tenderer should clearly indicate the availability of service and maintenance facilities at Chandigarh for the items quoted.
13. The Tenderer should indicate the list of eminent institutions/organizations particularly in and around Chandigarh, where the same equipment has been supplied during the last three years.
14. The Tender should be submitted along with the copies of:
 - Manufacturers license or authority from the manufacturer
 - Sales Tax Registration Certificate

TERMS AND CONDITIONS OF THE SHORT TERM TENDER

1. The last date and time for receipt of tenders is **26-12-2012 at 3.00 P.M.** Tender(s) received after the due date and time shall not be considered.
2. Each tender must be accompanied with earnest money of Rs. 16,000/- only in the shape of Demand Draft, Bank Guarantee, FDR in favour of the Principal, Chandigarh College of Engineering & Technology, Chandigarh, valid for six months payable at Chandigarh on any Scheduled Bank.
3. Tender(s) received without earnest money shall be rejected straightway.
4. Earnest Money deposited with the Chd. College of Engg. & Tech., (Degree Wing), Chandigarh in connection with any other tender will not be considered against this tender.
5. The Principal, CCET reserves all rights to accept or reject any tender without assigning any reason.
6. This tender form is not transferable.
7. The tender i.e. Technical Bid shall be opened at **3.15 P.M on 26-12-2012.** Financial bids of only those tenderer will be opened on **28-12-2012 at 11.00 A.M.** whose Technical Bids are found to be acceptable as per tender specifications.
8. In the event of date of receipt or opening of tender being declared a holiday in the Chandigarh College of Engineering & Technology, Chandigarh, tenders will be opened on next working day at the same time.
9. The tender(s) shall be opened on the scheduled date and time in the presence of intending tenderer(s) or their authorized representative(s) whosoever present at that time of opening.
10. Conditional offer shall be rejected.
11. Any attempt direct or indirect, to cast influence, negotiation on the part of the tenderer with the officials/authority to whom he submits the tender or the tender accepting official/authority before the finalization of tenders will render the tenderer liable for exclusion from consideration.
12. The requirements of the Institute in terms of category of equipment, detailed specifications and quantity are given in **TECHNICAL DETAILS OF EQUIPMENTS AND SCHEDULE OF REQUIREMENT.** Principal ,CCET reserves the right to change the quantity for any/all items.
13. The tenders not accompanied by Earnest Money or incomplete in any respect will be rejected outright.
14. No advance payment or payment against proforma invoice will be made. Payment will be made after receipt of equipment / material, its inspection, installation and testing to the satisfaction of the authorized representative(s) of the Principal.
15. All damaged or unapproved goods shall be returned at the risk and cost of the Tenderer and the incidental expenditure thereupon shall be borne by the concerned party.
16. The quoted prices must be mentioned showing Excise Duty and sales tax separately.

17. The Public Sector Undertaking of the Central / State Govt. are exempted from furnishing Earnest Money Deposit.
18. Rates should be quoted F.O.R. Chd. College of Engg. & Tech., Sector -26, Chandigarh including packing, forwarding, postage and freight etc.
19. The Principal reserves all rights to reject the goods if the same are not found in accordance with the required description / specifications.
20. In case of violation of any term and condition as mentioned, Earnest Money Deposit of the tenderer shall be forfeited in full or part at the entire discretion of the Principal, Chd. College of Engg. & Tech., Chandigarh.
21. Training, if any, shall be provided by the firm free of cost to the faculty / other allied staff of the college.
22. The defective equipment material from the Store of Chd. College of Engg. & Tech., Chandigarh will be lifted at the entire cost & risk of the firm. Chd. College of Engg. & Tech., Chandigarh will not bear any expenses on this account and the material will be lying in the CCET premises at tenderers risk and cost.
23. The Equipment / Machinery will be maintained free of charges during the warranty period.
24. Performance security @10% of the value of supply order covering the warranty period + 60 days shall be furnished by the firm in the shape of Bank Guarantee duly pledged in favour of Principal, Chd. College of Engg. & Tech., Chandigarh before the supply of equipments.
25. The CCET would return the Earnest Money Deposit to the successful tendering firm on the submission of the Bank Guarantee.
26. Rates quoted in Indian Currency only shall be accepted irrespective of Foreign make of equipment / material which includes all kinds of charges, taxes, duties etc.
27. Period for which the offer will remain open

The tendering firms should keep their offers valid for acceptance upto **31-03-2013**. If the firms are unable to keep their offers open for the above said period, they should specifically state the period for which their offers would remain open but they must realize that such a provision may result in the rejection of their offers, provided, however, that in the event that the day upto which the offer is to remain open is declared holiday for the CCET the offer shall remain open for the following day.
28. Any conditional tender or any deviation from the terms and conditions of the tender document shall render the tender liable to rejection.
29. Any quantity discounts must be specifically indicated in the price bid.
30. The equipment will be installed free of charge by the firm / agent at the designated premises.
31. The Delivery period of the equipment / material shall be 6-8 weeks from the date of supply order. The delivery period can be extended at the sole discretion of the Principal, CCET in special circumstances on written request from the qualified firm. Penalty @ 1% of delayed period after the due date of supply of equipment / material will be charged for actual period of delay.

32. Installation and demonstration will be done by supplier to the satisfaction of Lab Incharge and Head of Department.
33. Warranty period, where applicable, should be clearly specified. (But not less than 1-year in any case).
34. All equipment/material should conform to IS specifications.
35. Any fault or deficiency in the equipments should be rectified by the supplier within two weeks after intimation.
36. Foundations of equipments wherever necessary shall be provided/constructed by the supplier free of cost.
37. Instructional materials and manuals will be supplied by the supplier free of cost.
38. The technical broucher for the equipments shall be supplied along with Technical Bid.
39. The tenderer / firm / company / individual / proprietor should not be black listed by the Union or State Government or any autonomous body. Affidavit duly attested by Notary / Executive Magistrate as per Annexure II may be furnished along with tender document.
40. In the cases of failure or default in the performance or responsibilities or breach of terms and conditions of DNIT or MOU or any agreement of contract between the company / firm / agency / person or any legal entity and CCET, as the case may be, the said company / firm / agency / person or any legal entity shall be black listed in the light of notification issued by Chandigarh Administration vide their letter No. 1927-F&PO(3)-2009/1170 dated 27-02-2009 and any other instructions issued from time-to-time.
41. **JURISDICTION**

The courts of Chandigarh alone will have the jurisdiction to try any matter, dispute or reference between the parties arising out of this purchase. It is specifically agreed that no court outside and other than Chandigarh Court shall have jurisdiction in the matter.
42. **Force Majeure:-** Any failure or omission or commission to carry out provision of this tender by tenderer shall not give rise to any claim by one party against the other if such failure or omission or commission arise from an Act of God; which shall include all Acts of natural calamities such as fire, flood, earthquake, hurricane, or any pestilence or from civil strikes, compliance with any status and / or regulation of the Government, look outs and strikes, riots, curfew, embargoes or from any political or other reason beyond the parties control including war (whether declared or not), civil war or stage of insurrection, provided that notice of the occurrence of any event by either party to the other shall be given within two week from the date of occurrence of such any event which could be attributed to force majeure conditions.

CHANDIGARH COLLEGE OF ENGG. & TECH., SECTOR 26, CHANDIGARH
SPECIFICATIONS AND ALLIED TECHNICAL DETAILS OF EQUIPMENTS AND SCHEDULE OF
REQUIREMENT

(A) - List of Equipments for RCC Lab of Civil Engg.

S. No.	Equipment Specification for Automobile Lab	Quantity
01	<p>Profometer It should have indicating device, universal probe, probe cable, data transfer cable, Pro-Vista data transfer/display software, headset, carrying strap, carrying case and operating instructions.</p> <ol style="list-style-type: none"> 1. Measuring Range: Small range up to 100 mm (3.94") deep depending on bar size. 2. Large range: up to 188 mm(7.41") deep depending on bar size. Example 16mm (#5) bar: 80 mm (3.15") deep in small measuring range or 147 mm (5.71") deep in large measuring range. 3. Measuring Accuracy: Better than $\pm 2\text{mm}$ (0.08") or $\pm 5\%$ for concrete cover. 4. Bar sizing: 8-40 mm (# 3-12) diameter bars at better than ± 1 bar size. 5. Display: 128x 128 pixel graphic LCD with backlight. 6. Memory: Up to 40'000 measured values that can be stored in up to 60 test file locations (Non -Volatile). 7. Data Output- RS232 interface, USB via adapter. 8. Case Dimension: 415 x500 x125 mm(16.3" x 19.7" x 4.9") 9. Weight: net 4.2 kg(9.2 lbs); Shpg 6.2 kg(13.7 lbs). <p>With Accessories: Telescopic extension Rod Test Block Marking pen with 3 refills. RS 232/ USB Printer Cable(serial) Interface converter(for parallel printer) Probe cable, 3 m.(10 ft) Path measuring device cable , 3m (10 ft) Upgrade package.</p>	01

CHANDIGARH COLLEGE OF ENGG. & TECH., SECTOR 26, CHANDIGARH
SPECIFICATIONS AND ALLIED TECHNICAL DETAILS OF EQUIPMENTS AND SCHEDULE OF
REQUIREMENT

(A) - List of Equipments for Environment Lab of Civil Engg.

S. No.	Equipment Specification for Automobile Lab	Quantity
01	Digital Hot Plate Temp range: 122 to 932°F (50 to 500°C), Top plate dimensions: 4 in x 4 in, Top plate material: Ceramic, Dimensions: 6 in W x 4 in H x 10.25 in D, Power (VAC): 230, Power (Hz): 50/60, CE Compliance: Yes, It includes: 5-ft cord with plug.	01
02	Refrigerator 210 Ltrs.	01
03	Digesdhal Apparatus Digesdhal Apparatus 230V 50/60 HZ Included: Digesdhal Main Instrument, Heater Assembly, Vertical Support, Shielded Fuse, Column, Receptacle, Digestion Flasks (2), Flask Weight, Heat Shield, Power Cable 230v, Aspirator, Cooling Pad, Finger Cots (2), Goggles Safety, Instruction Manual, Fractionating Column with Protector, Capillary Funnel, Capillary Funnel Adapter, Vent Trap Body, Vent Trap Cap, Column Baffle, Tubing C-Flex 5 Ft & Extension Tube. Cat. No: 23130-21 Make: Hach, U.S.A.	01
04	Vacuum Dessicators Body is constructed of molded fiberglass reinforced polyester. Nine shelf supports are molded into the walls of the cabinet on 1" (25 mm) centers. Side hinged door frame is constructed of epoxy-coated cold rolled steel. Clear 3/8" (9.5 mm) tempered safety glass window is mounted in the door and is fully gasketed. Door lock has polished chrome finish. Brass needle valve has barbed tip and is designed for 1/4" (6.4 mm) ID vacuum tubing. The cabinet is vacuum tested to 25 inches of mercury. Unit includes two 12" (30.5 cm) square aluminum shelves with twelve 7/8" (22 mm) holes to support crucibles, stainless steel pan for granular desiccant and epoxy-coated steel wire support stand.	02

CHANDIGARH COLLEGE OF ENGG. & TECH., SECTOR 26, CHANDIGARH
SPECIFICATIONS AND ALLIED TECHNICAL DETAILS OF EQUIPMENTS AND SCHEDULE OF
REQUIREMENT

(A) - List of Equipments for Transportation Lab of Civil Engg.

S. No.	Equipment Specification for Automobile Lab	Quantity
01	Keys 18-20 dia 20-22 dia	1 each

**ANNEXURE -III
PRICE SCHEDULE
(FINANCIAL BID)**

PROFORMA FOR FINANCIAL BID (TO BE UTILIZED BY THE BIDDER FOR QUOTING THEIR RATES)

(A) - List of Equipments for RCC Lab of Civil Engg.

Sr. No.	Equipment's Detail	Quantity Required	Rate / Price (To be quoted by Bidder)					Gross Price per Unit
			Basic Unit Price	Sales Tax % age & Amt.	VAT % age & Amt.	Excise Duty % age & Amt.	Any Other Tax / Duties % age & Amt.	
01	Profometer	01						

Signature with Seal of the Firm

ANNEXURE -III
PRICE SCHEDULE
(FINANCIAL BID)

PROFORMA FOR FINANCIAL BID (TO BE UTILIZED BY THE BIDDER FOR QUOTING THEIR RATES)

(A) - List of Equipments for Environmental Lab of Civil Engg.

Sr. No.	Equipment's Detail	Quantity Required	Rate / Price (To be quoted by Bidder)					Gross Price per Unit
			Basic Unit Price	Sales Tax % age & Amt.	VAT % age & Amt.	Excise Duty % age & Amt.	Any Other Tax / Duties % age & Amt.	
1	Digital Hot Plate	01						
02	Refrigerator 210 Ltrs.	01						
03	Digesdhal Apparatus	01						
04	Vacuum Dessicators	02						

Signature with Seal of the Firm

**PRICE SCHEDULE
(FINANCIAL BID)**

PROFORMA FOR FINANCIAL BID (TO BE UTILIZED BY THE BIDDER FOR QUOTING THEIR RATES)

(A) - List of Equipments for Transportation Lab of Civil Engg.

Sr. No.	Equipment's Detail	Quantity Required	Rate / Price (To be quoted by Bidder)					Gross Price per Unit
			Basic Unit Price	Sales Tax % age & Amt.	VAT % age & Amt.	Excise Duty % age & Amt.	Any Other Tax / Duties % age & Amt.	
01	Keys 18-20 dia 20-22 dia	01 each						

Signature with Seal of the Firm

ANNEXURE-II

I/We (Name) _____

Contractor / partner / sole proprietor (strike out word which is not applicable) or (Firm)

_____ do hereby declare and solemnly

affirm to the fact that the individual firm / companies are not black-listed by the Union or State

Government or any autonomous body.

DEPONENT

Address _____

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed.

DEPONENT

Dated:

(Note: To be furnished on non judicial stamp paper duly attested by Executive Magistrate or Notary Public).

(This letter along with Earnest Money Deposit be submitted in the ENVELOPE NO. 1 and should be clearly super scribed as EARNEST MONEY DEPOSIT)

From

M/s _____

To

The Principal,
Chandigarh College of Engineering & Technology (Degree Wing),
Chandigarh.

No. _____

Dated: _____

Subject: Tender for the Purchase of Equipments / Material for Civil Engineering Department, CCET, Chandigarh.

Sir,

Please find enclosed herewith Earnest Money Deposit (EMD) of Rs. _____ /- in shape of a demand draft bearing No. _____ dated _____ issued by _____ (Name of the Bank) on _____ drawn in favour of the Principal, Chandigarh College of Engineering & Technology, Chandigarh valid for a period of six months.

Thanking you,

Yours faithfully,

(SIGNATURE)
Seal of the firm
with full address

Enclosed
EMD

(This letter along with Technical bid, Check List and Affidavit be submitted in the ENVELOPE
NO. 2
and should be clearly super scribed as TECHNICAL BID)

From

M/s _____

To

The Principal,
Chandigarh College of Engineering & Technology (Degree Wing),
Chandigarh.

No. _____

Dated: _____

Subject: Tender for the Purchase of Equipments / Materials for Civil Engineering Department, CCET, Chandigarh.

Sir,

With reference to your Tender Notice dated _____ for **the Purchase of Equipments / Material for Civil Engineering Department** of College of Engineering & Technology, Sector-26, Chandigarh, I/we enclose herewith, my / our Technical Bid duly filled, stamped and authenticated on each page alongwith Check List and Affidavit.

I/We undertake to abide by the terms and conditions of the tender set forth by you.

Thanking you,

Yours faithfully,

(SIGNATURE)
Seal of the firm
Wth full address

Enclosed:
Technical Bid
Affidavit
Tender Documents Page 1-17, duly signed and stamped
Any other documents

(This letter along with Financial Bid be submitted in the ENVELOPE NO. 3 and should be clearly superscribed as FINANCIAL BID)

From

M/s _____

To

The Principal,
Chandigarh College of Engineering & Technology (Degree Wing),
Chandigarh.

No. _____

Dated: _____

Subject: Tender for the Purchase of Equipments / Materials for Civil Engineering Department, CCET, Chandigarh.

Sir,

With reference to your Tender Notice dated _____ for **the Purchase of Equipments / Material for Civil Engineering Department** of College of Engineering & Technology, Sector-26, Chandigarh, I/we enclose herewith, my / our Financial Bid duly filled, stamped and authenticated on each page.

I/We undertake to abide by the terms and conditions of the tender set forth by you.

Thanking you,

Yours faithfully,

(SIGNATURE)

Seal of the firm

With full address

Enclosed:
Financial Bid

