


**TENDER NO. 03 DATE : 22.09.2016**

 <p>Chandigarh College of Engg. &amp; Tech. CCET</p>	<p><b>CHANDIGARH COLLEGE OF ENGINEERING &amp; TECHNOLOGY (DEGREE WING), SECTOR 26, CHANDIGARH</b> <b>(FAX No. 0172-2750872, Phone No. 0172-2750943)</b> <b><u>E-TENDER NOTICE (SHORT TERM)</u></b> <b><u>College website: - www.ccet.ac.in</u></b></p>		
<p>Chandigarh College of Engineering &amp; Technology (Degree Wing), Sector-26, Chandigarh invites e-tenders for Hiring of Infrastructure material for Tech Fest Apratim 2016.</p>			
<p><b>Start Date and Time of uploading of e-tender</b></p>	<p><b>End Date and Time of uploading of e-tender</b></p>	<p><b>Date and Time of opening of Online Bid (Technical Bid)</b></p>	<p><b>Earnest Money</b></p>
<p><u>23.09.2016</u> at 9.00 AM</p>	<p><u>07.10.2016</u> at 3.00 PM</p>	<p><u>07.10.2016</u> at 4.00 PM</p>	<p><b>Detail of Earnest Money to be deposited is available in the e-tender document.</b></p>
<p><b>The total estimated cost of the tender is Rs. 6.00 lacs.</b></p>			
<p><b>Detailed Terms and Conditions including detail of Earnest Money are available in e-tender document.</b></p>			
<p>The bid document can be downloaded from the website of Chandigarh Administration <a href="http://www.etenders.chd.nic.in">http://www.etenders.chd.nic.in</a> however for general information, guidance and reference; the tenderer can approach to office of Principal, Chd. College of Engg. &amp; Tech. (Degree Wing), Sector-26, Chandigarh ( Phone No. 0172-2750943 )</p>			
<p><b>Principal</b></p>			

### **INSTRUCTIONS TO BIDDERS REGARDING E-TENDERING PROCESS**

- a. Tenders without Digital Signatures will not be accepted by the electronic tendering system. No tender will be accepted in physical form and in case it has been submitted in physical it shall be rejected.
- b. Before submission of on line bids, bidders must ensure that scanned copies of all the necessary documents have been uploaded with the bid.
- c. Principal, Chandigarh College of Engg. & Technology (Degree Wing), Chandigarh will not be responsible for any delay in online submission of bids due to any reason whatsoever.
- d. Bidders should get ready with the scanned copies of EMD as specified in the tender documents. The original instruments in respect of EMD in the shape of FDR or Deposit at Call or Term Deposit Receipt or Demand Draft in favour of the Principal, Chd. College of Engg. & Tech. (Degree Wing), Sector-26, Chandigarh should reach on or before **07.10.2016** at **3.00 PM**.
- e. The details of EMD specified in the tender document should be same as submitted online (scanned copies). Otherwise tender will be rejected summarily.

**(This letter along with Earnest Money Deposit and Annexure-1 be submitted in the envelope No. 1 and should be clearly super scribed as EARNEST MONEY DEPOSIT)**

From

M/s \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

To

The Principal,  
Chd. College of Engg. & Tech.(Degree Wing),  
Sector-26, Chandigarh.

No. \_\_\_\_\_

Dated: \_\_\_\_\_

**Subject: Tender for the hiring of infrastructure material for Tech Fest Apratim 2016. (14.10.2016 to 15.10.2016)**

Sir,

Please find enclosed herewith Earnest Money Deposit (EMD) of Rs. 15,000/- (Rs. Fifteen Thousand Only) in the shape of a demand draft bearing No. \_\_\_\_\_ dated \_\_\_\_\_ issued by \_\_\_\_\_ (Name of the Bank) on \_\_\_\_\_ drawn in favour of the Principal, Chandigarh College of Engineering & Technology (Degree Wing), Sector-26, Chandigarh valid for a period of three months along with Annexure 1.

Thanking you,

Yours faithfully,

(SIGNATURE)

Seal of the firm

**Enclosed with full address  
EMD and Annexure -1**

CHECK LIST DULY FILLED IN TO BE ATTACHED WITH PRE-QUALIFYING-CUM-TECHNICAL BID FORHIRING INFRASTRUCTURE MATERIAL

1. Whether EMD in the shape of Demand Draft valid for three months, for the asked-for amount attached? Yes/No
2. Whether tender document duly signed by authorized signatory attached? Yes/No
3. Whether affidavit duly attested by Notary / Executive Magistrate regarding non-black listing of firm Attached? Yes/No
4. Whether the bidder has PAN / VAT/ Service Tax, If yes, copy of the same has been attached by the bidder? Yes / No

Signature of authorized signatory  
with seal of the firm

## TERMS AND CONDITIONS

APRATIM 2016 (14<sup>th</sup> & 15<sup>th</sup> October, 2016) STANDS FOR CCET TECHNICAL FEST 2016

CCET STANDS FOR CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY,  
(DEGREE WING), CHANDIGARH

1. The last date and time for receipt of tenders is 07.10.2016 at 3.00 PM through e-tendering only.
2. **The Tender will be two Bid Systems i.e. Technical Bid and Financial Bid.**
  - i) **The Technical Bid will contain technical specifications; and**
  - ii) **The Financial Bid will contain rate per equipment/Item.**
    - a) **If rates are quoted along with Technical Bid, it will be rejected straightway.**
    - b) **The Financial Bid(s) of only those firms will be opened who are technically qualified and the date and time for opening of financial bid(s) will be conveyed after opening of the Technical Bid.**
  - (iii) **Tender will be allotted on turnkey basis.**
3. Each tender must be accompanied with Earnest Money of Rs. 15000/- for APRATIM, 2016, in shape of Demand Draft in favour of Principal, Chd. College of Engg. & Tech. (Degree Wing), Chandigarh, valid for three months payable at Chandigarh on any Scheduled Bank.
4. Tender(s) received without Earnest Money shall be rejected straightway.
5. The sealed envelope of EMD should bear the Advertisement No. and should be clearly **superscribed as “EMD FOR HIRING OF INFRASTRUCTURE MATERIAL FOR TECH FEST APRATIM 2016 FOR two days i.e. (14.10.2016 to 15.10.2016 in CHANDIGARH COLLEGE OF ENGINEERING & TECHNOLOGY, (DEGREE WING) CHANDIGARH ”** due on 07.10.2016 UPTO 3.00 PM.
6. The EMD of the successful bidder will be released after the completion of APRATIM 2016. EMD of unsuccessful bidder will also be returned.
7. In case, any bidder after successful bid stepped back in any circumstances then their EMD will be forfeited.
8. In case of violation of any term and condition as mentioned, earnest Money Deposit of the bidder shall be forfeited in full or part at the entire discretion of the Principal, Chd. College of Engg. & Tech. (Degree Wing), Chandigarh.
9. This tender is not transferable.
10. The received bid (technical bid) will be opened on 07.10.2016 at 4.00PM.
11. No conditional / optional bid shall be accepted and bidders shall not be permitted to alter or modify their bids after expiry of last date for receipt of bids.
12. Rates should be quoted for CCET, Sector-26, Chandigarh and should be inclusive of all freight charges, postage, packing, cartage duties, taxes (including sales tax) etc. Sales TAX / Service Tax / VAT should be indicated separately.
13. Payment will be released upon satisfactory Receipt / inspection / installation of goods / material and on production of bill (in duplicate) in the name of Principal, Chd. College of Engg. & Tech. (Degree Wing), Chandigarh.
14. The final payment will be released only after handing over the recording of all main stage events to Coordinator APRATIM 2016.
15. Tender will be allotted to the lowest bidder after considering the overall quoted rates.
16. The bidder should have PAN / VAT / Service Tax, Regn. No. etc., if applicable, as per rules.
17. TDS shall be deducted as per rules applicable.

18. The firms blacklisted by Central / State Government / UT / Board / Corporation and Chandigarh College of Engineering & Technology are not eligible to quote/apply.
19. In the case of failure or default in the performance of responsibilities or breach of terms and conditions of DNIT or MOU or any agreement of contract between the company / firm / agency / person or any legal entity and CCET, as the case may be, the said company / firm / agency / person or any legal entity shall be blacklisted in the light of notification issued by Chandigarh Administration vide their letter No. 1927-F&PO(3)-2009/1170 dated 27-02-2009 or any other instructions issued from time-to-time.
20. The Principal - CCET reserves the right of rejecting any or all the bids without assigning any reason.
21. The responsibility of the material supplied by the contractor and the safety of persons deputed by him for the installation of materials etc. shall be solely of the contractor. Chandigarh College of Engineering & Technology, Sector-26, Chandigarh shall not in any way be liable / responsible for any loss / damage to the material / life on any account if any occurred during the whole installation process on fest days.
22. In case of any default, CCET will have the right to arrange the material at the risk and cost of contractor from any other source and the cost shall be deducted from the final payment.
23. Penalty to be levied in case of inability to fulfill any infrastructural requirement shall be equal to 2% of the "Total Cost" of infrastructure + cost incurred by college for meeting the unfulfilled demands.
24. The main stage along with sound and lighting arrangements should be ready by 9.00 A.M during all fest days.
25. All the stalls having facility of lighting and electricity should be ready by 8.00 A.M. of first day of the fest.
26. Coordinator APRATIM, 2016 reserves right to vary level of work at the time of placement of supply order / signing of contract.
27. Printed terms and conditions of bidder shall not be considered as forming part of their bids.
28. In case, the date of receipt / opening of tender is declared or happens to be a public holiday, the tenders will be received / opened on the next working day at the stipulated time.
29. Bidder who will quote all the items as defined in the tender will be eligible for this tender, any bid which have partial quote for the specific job only or supply of only few items will be rejected.
30. Bids received after the due date will not be accepted. CCET shall not be responsible for any postal delay about non receipt / non delivery of documents.
31. Bidder is bound to comply with all the legal formalities, obligations and statutory requirements as per law of the land.
32. All disputes will be subjected to Chandigarh Jurisdiction.

**PART-1**

**Schedule of Technical Specification and Requirement**

S. No.	Particular	Quantity
<b>Main Stage Arena (2 Days)</b>		
<b>Fabrication Setup</b>		
1.	Stage 48 x 36, 5 ft height	1
2.	Ramp 16' x 12'. 5ft height	1
3.	Stage Carpeting	2000 Sq. Ft
4.	Stage Masking 3 sides	1000 Sq. Ft
5.	Stairs	2
6.	Tin Barricading	800 running ft
7.	Mojo Baricadding	1200 running ft
8.	Riser for LED wall	4 x 48 ft 4ft height
<b>Sound Setup</b>		
1.	JBL VERTEC 4889	12
2.	Bass VERTEC	8
3.	JBL VRX 915 Front Monitors	12
4.	Side Fills JBL	6
5.	Side Fill Bass JBL	4
6.	Crown / Labgroup In Amplifier	1
7.	Sound Processing Rack	1
8.	Digital Mixer SC48	1
9.	Snake Drum	1
10.	Podium Microphones	2
11.	Senheiser Cordless Microphones	4
12.	Senheiser / Shure Coded Microphones	20
13.	Senheiser Drum kit microphones	1
14.	Microphone Stand (All Sizes)	20
15.	DI Box	8
16.	Roland KC 550 keyboard Amp	1
17.	Marshal JCM 900	1
18.	SVT 4 Pro	1
19.	IEM Senheiser	4
20.	Pioneer 2000 nexus	2
21.	DJM 900	1
22.	Sound engineer	1
23.	Catcher Microphones	04
<b>Lightning Setup</b>		
1.	LED's	40
2.	Par Cans	24
3.	Aluminium Box Truss 50 x 40 at 30ft high	1
4.	T- stand	2
5.	Sharpies	16
6.	LED wall	400 sq ft
7.	Switcher for LED wall	As required
8.	Blinder	4
9.	Smoke Machines	2
10.	Dimmer Rack	As required
11.	Visual Graphics Engineer	1
12.	Lightning Engineer	1
13.	Avolite lightning board	1
<b>Fun Stage Arena (2 Days)</b>		
1.	JBL tops	4
2.	JBL Bass	2
3.	Keyboard Amplifier	1
4.	Guitar Amplifier	1
5.	Crown Amplifier	1
6.	24/16 Channel Mixer	1
7.	Senheiser cordless micophones	2
8.	Sound engineer	1

9.	Microphone stand	4
10.	Senheiser / Shure Corded Microphones	4
11.	Stage with masing and carpeting 24 x 16, 2ft high	1
<b>MISCELLANEOUS (For 2 Days)</b>		
1.	Walkie Talkie	40
2.	Genset 125 KVA with diesel	4
3.	General Lighting	50 Hallogens
4.	Stalls with extension boards	15
5.	Tables with paper rolls and frills	100
6.	Dunlop Chairs with cover	500
7.	Sofa seating	50
8.	Carpeting in front of seating area	2000 Sq Ft:
9.	Green Rooms (Furnished)	2

**Terms & Conditions:-**

1. The costing should be inclusive all transportation, labour cabling and other equipments required to run the setup.
2. Service Tax Number and PAN card is must. Copy to be attached.
3. Company must have done at least 5 college events of similar scale. Copy of Satisfaction Letter to be attached along with work order.
4. No other brands to be entertained other than mentioned above.
5. It shall be the responsibility of the bidder to obtain PPL permission from the competent authority and no extra payment will be made by this institute for the purpose.



**Part-2**

**Price Schedule for hiring infrastructure for two days i.e 14<sup>th</sup> and 15<sup>th</sup> October, 2016.**

S. No.	Particular	Quantity	Price/rate to be quoted by the bidder for hiring infrastructure for two day 14.10.2016 to 15.10.2016					Gross price per unit
			Basic price (per unit)	Service tax, % amount	Sales tax % & amount	VAT % and Amount	Any other tax/Duties % and amt	
<b>Main Stage Arena (2 Days)</b>								
<b>Fabrication Setup</b>								
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9.	Green Rooms (Furnished)	2						

**Annexure-I**

**COMPANY / FIRMS CREDENTIAL**

1. Name of the firm (with complete address) \_\_\_\_\_  
\_\_\_\_\_
- Tel. No. \_\_\_\_\_ Fax No. \_\_\_\_\_
2. Income Tax PAN No. Copy may be attached \_\_\_\_\_
3. Details of Earnest Money \_\_\_\_\_
4. Demand Draft No., date & amount \_\_\_\_\_
5. Whether the firm has ever been black listed by Central / State Govt. for non performance of their duties. (Attach an affidavit duly executed & attested by the Executive Magistrate on the prescribed form). \_\_\_\_\_

It is certified that I have gone through all the terms & conditions of Tender Document and do undertake to abide by all of them.

Authorized Signatory with seal of the Firm

Date: \_\_\_\_\_

Time: \_\_\_\_\_

(SPECIMEN OF AFFIDAVIT )

ANNEXURE-II

I/We (Name) \_\_\_\_\_

Authorized Agent / Dealer/ Distributor/ Sole Proprietor / Manufacturer (strike out word which is not applicable) of the firm / Company (Name)

\_\_\_\_\_ do hereby declare and solemnly

affirm to the fact that the individual firm / company is not black-listed by the Union or State Government or any autonomous body.

DEPONENT

Address

\_\_\_\_\_

\_\_\_\_\_

I/We do hereby solemnly declare and affirm that the above declaration is true and correct to the best of my knowledge and belief. No part of it is false and nothing has been concealed.

DEPONENT

Dated:

(Note:- To be furnished on non judicial stamp paper duly attested by Executive Magistrate or Notary Public.)