

From

Officer Incharge Examination and Result
Chandigarh College of Engg. & Tech.,
Sector-26, Chandigarh

To

The Head of Department,
(Civil, Mechanical, CSE, ECE & Officer I/c Applied Science)
CCET, Sector-26, Chandigarh

Memo. No. CCET/DG/2019/RF-03/ 10487-90

Dated, Chandigarh the 03/09/19

Subject: - **Submission of Examination forms for Dec. 2019 examination.**

Kindly refer to the subject noted above,

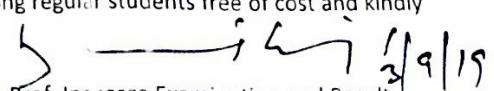
This is to inform you that as per Panjab University directions the office has to submit all examination forms for Dec. 2019 examination (regular as well as reappear) on 30-9-2019 and this section has to complete all the process for sending the examination forms before 25-9-2019. Therefore, this section is sending herewith examination forms as per detail given below for getting the same filled in from each student.

Sr. No	Branch	Semester	No. of Forms
1.	CSE	3 rd , 5 th and 7 th	75-(17148-17222), 81-(17223-17303), 72-(17304-17375)
2.	ECE	3 rd , 5 th and 7 th	72-(17376-17447), 75-(17448-17522), 64-(17523-17586)
3.	Mechanical	3 rd , 5 th and 7 th	76-(17587-17662), 72-(17663-17734), 77-(17735-17811)
4.	Civil	3 rd , 5 th and 7 th	67-(17812-17878), 77-(17879-17954), 71-(17956-18206)
5.	Applied Science	1 st	MECH-71 (16851-16921), Civil-71 (170077-17147) CSE-81 (16920-17002), ECE - 71 (17003-17076)

Further it is requested that the examination forms after getting the same filled in may be submitted in Academic Cell by 16-9-2019 positively. So, kindly depute the faculty member of your department to deliver and collect the examination forms from the students. Kindly ensure the following points:-

- i. If student has re-appear in a particular semester then he must write the semester in which he has got reappear instead of writing his regular semester.
- ii. Students must clearly mentioned the subject (theory & practical) with codes of regular as well as reappear subject. All the forms should be roll Number wise and signed by the class incharge with details of total Nos of students in each semester who applied for regular and re-appear exams (i.e number of student in the class, examination forms received for regular and re-appear with required fee receipt and Nos of students not furnished)
- iii. The examination forms given/handed over are purely for regular students and are free of cost. Reappear candidates have to purchase the examination form from Panjab university and submit it to deputed faculty.
- iv. Re-appear subjects should not exceed 5 theory and 5 practical respectively.
- v. Late submission will not be entertained and Department will not be responsible for the same.
- vi. Students of 3rd & 4th year (5th to 8th semester) can apply for reappear in any odd and even semester while students of 2nd year (3rd semester) can apply for reappear of odd semester only. Examination forms without original receipt of fee will not be acceptable.
- vii. Students who had availed all eligible 04 chances or clearing their re-appear will deposit their fee as per PU notification at Panjab University fee counter.

Enclosed examination forms are to be distributed among regular students free of cost and kindly ensure that each student receive only one examination form.


Prof. Incharge Examination and Result
CCET, Chandigarh