

From

Prof. Incharge Examination and Result  
Chandigarh College of Engg. & Tech.,  
Sector-26, Chandigarh

To

✓ The Head of Department,  
(Civil, Mechanical, CSE, ECE & Officer I/c Applied Science)  
CCET, Sector-26, Chandigarh

Memo. No. CCET/DG/2019/RF-03/1767-71  
Dated, Chandigarh the 26/2/19

Subject: - Submission of Examination forms for May, 2019 examination.

Kindly refer to the subject noted above,

This is to inform you that as per Panjab University directions, the office has to submit all examination forms for May, 2019 examination (regular as well as reappear) in the 1<sup>st</sup> week of March and this section has to complete all the process for sending the examination forms before 1<sup>st</sup> of March. Therefore, this section is sending herewith examination forms as per detail given below for getting the same filled in from each student.

Sr. No.	Branch	Semester	No. of Forms
1.	CSE	4 <sup>th</sup> , 6 <sup>th</sup> , 8 <sup>th</sup>	4 <sup>th</sup> Sem-78 (13439-13516), 6 <sup>th</sup> Sem-72 (13517-13588), 8 <sup>th</sup> Sem -77(13589-13665)
2.	ECE	4 <sup>th</sup> , 6 <sup>th</sup> , 8 <sup>th</sup>	4 <sup>th</sup> Sem-77 (13666-13742), 6 <sup>th</sup> Sem-64 (13743-13806), 8 <sup>th</sup> Sem -67(13807-13873)
3.	Mechanical	4 <sup>th</sup> , 6 <sup>th</sup> , 8 <sup>th</sup>	4 <sup>th</sup> Sem-74 (14079-14152), 6 <sup>th</sup> Sem-76 (14153-14228), 8 <sup>th</sup> Sem -70(14229-14298)
4.	Civil	4 <sup>th</sup> , 6 <sup>th</sup> , 8 <sup>th</sup>	4 <sup>th</sup> Sem-77 (13874-13931), 6 <sup>th</sup> Sem-73 (13932-14004), 8 <sup>th</sup> Sem -74(14005-14077)
5.	Applied Science	2 <sup>nd</sup>	Civil- 57 (13321-13377), CSE-60 (13201-13260), Mech-61 (13378-13438), ECE-60 (13261-13320)

Further it is requested that the examination forms after getting the same filled in may be submitted in Academic Cell by 1-3-2019 positively. So, kindly depute the faculty member of your department to deliver and collect the examination forms from the students. Kindly ensure the following points:-

- If student has re-appear in a particular semester than he must write the semester in which he has got reappear instead of writing his regular semester.
- Students must clearly mentioned the subject (theory & practical) with codes of regular as well as reappear subject. All the forms should be roll Number wise and signed by the class Incharge with details of total Nos of students in each semester who applied for regular and re-appear exams (i.e number of student in the class, examination forms received for regular and re-appear with required fee receipt and Nos of students not furnished )
- The examination forms given/handed over are purely for regular students and are free of cost. Reappear candidates have to purchase the examination form from Panjab university and submit it to deputed faculty.
- Re-appear subjects should not exceed 5 theory and 5 practical respectively.
- Late submission will not be entertained and Department will not be responsible for the same.
- Students of 3<sup>rd</sup> & 4<sup>th</sup> year (5<sup>th</sup> to 8<sup>th</sup> semester) can apply for reappear in any odd and even semester while students of 2<sup>nd</sup> year (3<sup>rd</sup> semester) can apply for reappear of even semester only. Examination forms without original receipt of fee will not be acceptable.
- Students who had availed all eligible 04 chances for clearing their re-appear will deposit their fee as per PU notification at Panjab University fee counter.

Enclosed examination forms are to be distributed among regular students free of cost and kindly ensure that each student receive only one examination form.

Prof. Incharge Examination and Result  
CCET, Chandigarh  
Dated:- 26/2/19

Endst. No. CCET/DG/2019/ 1772-74.

A copy of above is forwarded to the following Information and necessary action:-

- P. A. to Principal, for information to the Principal, CCET, Chandigarh.
- Fee Clerk, CCET, Chd. He is advised to supply the details of examination fee received from the students to undersigned before 1-3-2019.
- Incharge Website for uploading the information on College website.
- For Notice Board.

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