CHD. COLLEGE OF ENGG. & TECH., SECTOR-26, CHD.

PROFORMA FOR THE REFUND OF COLLEGE / HOSTEL SECURITY (DEGREE WING)

1.	Name of the Candidate	:	_____
2.	Father's Name	:	_____
3.	Branch of Course	:	_____
4.	Year of Admission	:	_____
5.	Roll No.	:	_____
6.	Year of Passing	:	_____
7.	Amount of Security Deposit	:	_____
8.	Whether College Security/ Hostel Security (Please Specify)	:	_____
9.	Bank Details		
a)	Name of the Bank	:	_____
b)	Bank Account No.	:	_____
c)	IFSC Code	:	_____
9.	Correspondence Address (Please specify the address where the refund of security is to be sent)	:	_____ _____
10.	E-mail ID	:	_____

(Signature of Candidate)

NOTE:- Students shall ensure the correctness of the information furnished by them before submitting the Refund Form to the office. The office shall not be responsible for any delay or wrong payment due to supply of wrong information by the student.

NO DUES CERTIFICATE

Certified that nothing is due against the above said student / candidate.

1.	Library Incharge (Degree)	:	_____
2.	Hostel Warden	:	_____
3.	A.P. Incharge of the concerned Department (CSE / EECE / Civil / Mech.)		_____
4.	President Student Council	:	_____
5.	Incharge Sports Activities	:	_____
6.	Fee & Funds Clerk	:	_____
7.	Incharge Club/ NSS / NCC	:	_____

(FOR OFFICE USE)

1. Amount of Security verified for Rs. _____
2. Less Pending Dues, if any Rs. _____
3. Net Security Payable Rs. _____

May allow and accord sanction to refund a sum of Rs. _____ (Rupees _____) on account of college security / hostel security deposit in favour of Ms./ Mr._____

FFC S.O. AC(F&A) PRINCIPAL

Passed for payment of Rs. _____ (Rupees_____)

FFC S.O. D.D.O.

Paid (College / Hostel Security) by cash / cheque / money order

Cheque No. & Date:- _____

FFC / Cashier

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