

**CHD. COLLEGE OF ENGG. & TECH., SECTOR-26, CHD.**

PROFORMA FOR THE REFUND OF COLLEGE / HOSTEL SECURITY (DEGREE WING)

1. Name of the Candidate : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Branch of Course : \_\_\_\_\_
4. Year of Admission : \_\_\_\_\_
5. Roll No. : \_\_\_\_\_
6. Year of Passing : \_\_\_\_\_
7. Amount of Security Deposit : \_\_\_\_\_
8. Whether College Security/  
Hostel Security : \_\_\_\_\_  
(Please Specify)
9. Correspondence Address : \_\_\_\_\_  
(Please specify the address  
where the refund of security is  
to be sent)

(Signature of Candidate)

NO DUES CERTIFICATE

Certified that nothing is due against the above said student / candidate.

1. Library Incharge (Degree) : \_\_\_\_\_
2. Hostel Warden : \_\_\_\_\_
3. A.P. Incharge of the concerned Department  
(CSE / EECE / Civil / Mech.) : \_\_\_\_\_
4. President Student Council : \_\_\_\_\_
5. Incharge Sports Activities : \_\_\_\_\_
6. Fee & Funds Clerk : \_\_\_\_\_
7. Incharge Club/ NSS / NCC : \_\_\_\_\_

(FOR OFFICE USE)

1. Amount of Security verified for Rs. \_\_\_\_\_
2. Less Pending Dues, if any Rs. \_\_\_\_\_
3. Net Security Payable Rs. \_\_\_\_\_

May allow and accord sanction to refund a sum of Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_) on account of college  
security / hostel security deposit in favour of Ms./ Mr. \_\_\_\_\_

FFC

S.O.

AC(F&A)

PRINCIPAL

Passed for payment of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_)

FFC

S.O.

D.D.O.

Paid (College / Hostel Security) by cash / cheque / money order

Cheque No. & Date: \_\_\_\_\_

FFC / Cashier